Privacy statement

Coenen Sättele Architecten, located at Avenue Ceramique 222 Maastricht, The Netherlands is responsible for the processing of personal data as shown in this privacy statement.

Contact details:

https://www.coenensaettele.com

Avenue Ceramique 222 $\,$ 6221 KX , The Netherlands $\,$ +31 (0)433511805

Personal data that we process:

Coenen Sättele Architecten (CSA) processes your personal data because you use our services and/or because you provide them yourself. Below you will find an overview of the personal data that we process:

- First and last name
- Phone number
- E-mail address
- IP address
- BSN number
- Other personal data that you actively provide, for example through corresponding with us by telephone or email.
- Location data
- Information about your activities on our website
- Internet browser and device type

Special and / or sensitive personal data that we process:

Our website and / or service does not intend to collect data about website visitors under the age of 16. Unless they have permission from their parents or guardian. However, we cannot check whether a visitor is older than 16. We therefore advise parents to be involved in the online activities of their children, in order to prevent data about children from being collected without parental consent. If you are convinced that we have collected personal information about a minor without this permission, please contact us at contact@coenensaettele.com and we will delete this information.

For what purpose and on what basis do we process personal data:

CSA processes your personal data for the following purposes:

- Improving our website
- CSA also processes personal data if we are legally obliged to do so

How long do we keep personal data:

CSA does not store your personal data longer than is strictly necessary to achieve the purposes for which your data is collected.

Sharing of personal data with third parties:

CSA only provides to third parties and only if this is necessary for the execution of our agreement with you or to comply with a legal obligation.

coenen sättele architecten

Cookies, or similar techniques, that we use:

CSA only uses technical and functional cookies. And analytical cookies that do not infringe your privacy. A cookie is a small text file that is stored on your computer, tablet or smartphone when you first visit this website. The cookies we use are necessary for the technical operation of the website and your ease of use. They ensure that the website works properly and, for example, remember your preferred settings. We can also optimize our website with this. You can opt out of cookies by setting your internet browser so that it no longer stores cookies. In addition, you can also delete all information previously stored via the settings of your browser.

View, modify or delete data:

You have the right to view, correct or delete your personal data. You also have the right to withdraw your consent to the data processing or to object to the processing of your personal data by CSA and you have the right to data portability. This means that you can submit a request to us to send the personal data that we have about you in a computer file to you or another organization mentioned by you. You can send a request for access, correction, deletion, data transfer of your personal data or request for cancellation of your consent or objection to the processing of your personal data to contact@ coenensaettele.com To ensure that the request for access has been made by you, we ask you to send a copy of your ID with the request. Make your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and citizen service number (BSN) black in this copy. This is to protect your privacy. We will respond to your request as soon as possible, but within four weeks. CSA would also like to point out that you have the opportunity to file a complaint with the national supervisory authority, the Dutch Data Protection Authority. This can be done via the following link: https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons

How we protect personal data:

CSA takes the protection of your data seriously and takes appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure and unauthorized modification. If you have the impression that your data is not properly secured or there are indications of abuse, please contact: contact@coenensaettele.com